

ATTACHMENTS to the Report of the IAWG DDR Retreat 2-4 May 2007

List of Attachments

- 1. List of Participants**
- 2. Agenda**
- 3. Evaluation Summary** (see separate file for consolidated evaluation input)
- 4. Timeline for IAWG and IDDRS Development 2004 – May 2007**

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Attachment 1: Participant List

Members and External People Attending the IAWG Retreat May 2007

1	Dominique Bush	OHCHR
2	Martin Edjidike	OHCHR
3	Mario Lito Malanca	IOM
4	Nbina Rajbhandari	UNAIDS
5	Rebecca Symington	UNICEF
6	Stephanie Ziebell	UNIFEM
7	Paul Eavis	UNDP
8	Luc Lafreniere	UNDP
9	Keiko Tamura	UNDP
10	Donato Kiniger-Passigli	ILO
11	Kelvin Ong	DPKO – DDR
12	Lotta Hagman	DPKO – DDR
13	Carolina Gasiorowski	DPKO – DDR
14	Simon Yazgi	DPKO – DDR
15	Megh Gurung	DPKO – AIDS
16	Nevio Zegario	WHO
17	Priya Marwah	UNFPA
18	Hideki Matsuno	ODA
19	Ussama Osman	WFP
20	David Snider	UNHCR
21	Patricia Keays	Facilitator
22	Roisin De Burca* * part of Days 1 and 2	MDRP / World Bank

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Attachment 2: Agendas

A. Original Agenda

Day/Times	Session
DAY 1	
09:00 -10:30	1.1 Opening and Welcome
10:30 – 11:00	Break
11:00 -13:00	1.2 Taking Stock of Experience
13:00 – 14:00	Lunch
14:00 -15:30	1.3 Agency DDR Snapshots
15:30 – 16:00	Break
16:00 - 17:00	1.4 A Strategic Approach
17:00 –17:30	1.5 Day 1 Reflection

Day/Times	Session
DAY 2	
09:00 – 09:15	<i>Bridge Day 1 and Day 2</i>
09:15 - 10:30	2.1 Results
10:30 – 11:00	Break
11:00-12:30	2.2 Priority Area of Work, Round 1 Group 1: <i>Building non-UN partnerships</i> Group 2: <i>Joint resource mobilization and fund management</i>
12:30 – 13:30	Lunch
13:30 -15:30	2.3 Priority Area of Work, Round 2 Group 1: <i>Policy development – new IDDRS modules</i> Group 2: <i>Policy development – new IDDRS modules</i> Group 3: <i>Developing, coordinating and implementing IDDR in priority countries</i>
15:30 – 16:00	Break
16:00- 18:00	2.4 Priority Area of Work, Round 3 Group 1: <i>Training strategy</i> Group 2: <i>DDR Resource Centre</i> <i>No plenary gathering or report-backs until Day 3</i>

Day/Times	Session
DAY 3	
09:00 – 09:15	<i>Bridge Day 2 and Day 3</i>
09:15 - 10:30	3.1 Secretariat
10:30 – 11:00	Break
11:00-12:30	3.2 Report-backs on Priority Areas of Work and Decisions on Key Items
12:30 – 13:30	Lunch
13:30-15:00	3.3 Outputs and Agreements
15:00- 16:00	3.4 Closing

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B. Actual Agendas for Days 2 and 3, Revised to Respond to Inputs, Priorities

AGENDA Day 2

- 9:00 – 9:15 Review decisions from Facilitation Team meeting and Day 2 agenda
9:15 – 9:45 Agency Responses to “What We Need to Do to Consolidate”, from Day 1
9:45 – 10:00 What it Means to be Strategic – Vision and Framework on How we Do It
- *working groups take forward, revisit at end of day or Day 3*
- 10:00 – 10:45 **Integrated DDR**
- clarify range of meanings for “integrated DDR”
 - share experiences – Haiti, Sudan, others
 - *inputs to working group, later in Day 2*

10:45 – 11:05 *Break*

- 11:05 – 11:30 **Touching Base on “Results” Frameworks and Terminology**
11:30 – 11:40 **Two Working Groups**
1. **Partnerships**
 2. **Roll-out of IDDRS**
- core task for working groups – 7 main dimensions of each priority
 - task for Roll-out Group – review decision to not roll out
- 11:40 – 1:00 **Report-backs from Two Working Groups**

1:00 – 2:00 *Lunch: **Sign Up for Working Groups, Three Groups***

- 2:00 – 3:00 **Policy Development - Consolidating IAWG Work From Last 2 Years**
- review decisions made about 8 new modules and update on status
 - identify leads for module development (6)
 - *[revisit decisions about priorities for developing new modules]*
- 3:00 – 4:45 **Working Groups – Round 1 (1.5 hours plus > 15 min. break)**
- review specific tasks for WG 1 – IDDR at Country Level
 1. Developing, Coordinating, Implementing DDR at Country Level
 2. Training
 3. Resource Centre
- 4:45– 5:45 **Report-backs from Working Groups, Feedback from Plenary**
- 6 working groups, > 8 minute presentation each (50 min)
 - initial feedback / responses – 20 min

AGENDA, Day 3

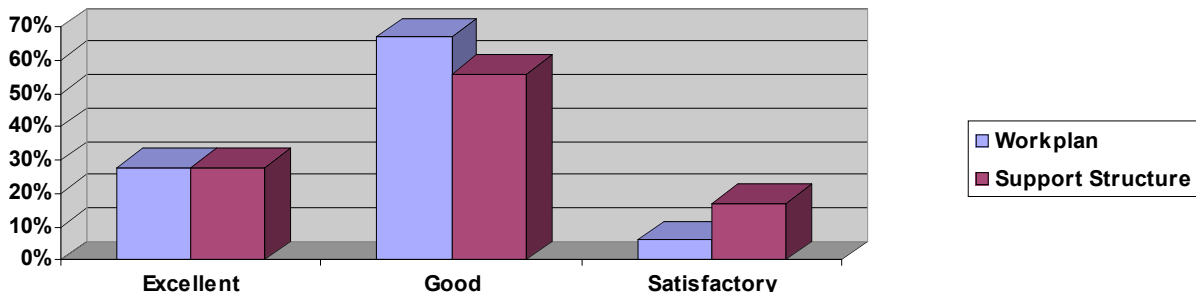
- 9:00 – 10:30 **Work Plans**
- 10:30 – 11:00 **Break**
- 11:00 – 12:00 **IAWG Support / Secretariat**
- 12:00 – 1:00 **IAWG DDR Terms of Reference**
- 1:00 – 2:00 **Lunch**
- 2:00 – 2:30 **How IAWG Functions**
- 2:30 – 3:00 **Recap Agreements, Evaluation and Close**
- 3:30 **Coach departs**

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Attachment 3 Evaluation Summary, IAWG DDR Retreat, 2-4 May 2007

<i>Evaluation of Success on Two Main Objectives</i>	Excellent	Good	Satisfactory
Workplan	28%	67%	6%
Support Structure	28%	56%	17%

Note a six point rating scale was used but nobody gave a rating below Satisfactory on achieving main objectives



	Excellent	Good	Satisfactory
Success in Meeting Participants' Expectations	17%	50%	33%

What People Liked Most

Group, Openness and Commitment – Dynamics, Team Spirit, Collegiality, Energy	8
Hard, Frank, Honest Discussions Moving Things Towards Consensus, Decisions	4
Aspects of the Process Management – Flexibility, Focus, Output Orientation	3
Facilitation	3
Teamwork, Building Partnerships, Networking	2
Open Discussions Facilitating Decisions, Divergent Opinions and Views	2
Active Participation by All in Interactive Process	2

Individual Points

Share Workplan and Build Base to Work Together	Achievements	5
Bowling!	Junk Food	
No Entry		

What People Liked Least

Time Use	5
Time Taken to Get to the Core Business	No Time Off
Not Enough Time on Work planning	Too Much Time Looking Backwards
Multiple Agencies = Sensitive Context, Challenging Dynamics – Effect on Time	
Non-Programme Related – Food (2), Losing at Bowling (2)	4
The Process and Focus of Discussions	3
Hesitant Start	DPKO Centred Discussions
Detachment of Discussion from Field and Ways to Connect HQ and Field	
Preparation	2
Mapping – More Preparation Could Have Led to More Country-Oriented Cooperation	
Varied Levels of Preparation by Participants	
Engagement	2
Hesitancy to Share Information on Programs	Spoilers
Design – All in Plenary	1
Best to Discuss all in Plenary	
Nothing or No Entry	2

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Points to Strengthen and Improve

Process of the Retreat	9
More Concrete Suggestions as Work Base	
Vision and ToR (before Work Planning)	
More Frank Discussion of the Field and HQ Nexus	
More Detailed Work Plan from Working Groups	
Examples/Explanations of DDR in Peackeping and Non-Peacekeeping Contexts	
Distribution of Materials Illustrating DDR Programs	
More Powerpoint Slides	
Preparation	3
Better Preparation by Participants (2)	
Country Specific Preparatory Documents	
Participation / Commitment	2
Increased Commitment from Beginning	
All Members Present	
Food	1
Food – Junk	
All Good (2) and No Entry (2)	4

Points to Retain or Repeat for Similar Meetings

Facilitation	5	
Spirit– Dynamics, Energy, Flexibility	4	
Approach, Format, Working Groups	4	
Open Discussions – with More Space for Smaller Agencies	2	
Individual Points	3	
All Participants Plus More	Repeat Annually	Almost All
No Entry		4

Most Important Aspects of Follow-up

Work Plan Related – Timeliness, Agency Tasks, Especially Training and Roll-Out	4
Support Structure / Secretariat and Quick Implementation	3
Actions on All Points – Implementation of Workplan and Commitments	2
DDR Process and Program Related – Knowledge Base and Involvement	2
Commitment / Recommitment of Own Agency and All Members	2
Training Roll Out	2
INDIVIDUAL POINTS	9
Integrated Approach and Transparency, for Efficiency	
Real Partnership with Buy-in of All Members	
Applications to Field Operations	
Dissemination	
Recognition of Different Agency Roles in IDDRS	
Who Does What When Where ...	
Resource Centre	
Resources	
Finalization of Documents	

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Attachment 4: Timeline for IAWG / IDDRS Development 2004 – May 2007

2004

- UN agencies were not working together on DDR, when a small number in New York set a shared vision of a UN approach.
- DPKO met with UNDP in Geneva to discuss a common body of guidance with options, principles and tools to guide work in the field.
- **Spring 2004** saw seven entities participating in the launch of the process – DDA, DPKO, UNDP, UNICEF, UNIFEM, UNFPA and UNHCR.
- A 3-part modular structure was chosen: a strategic level, required for agencies to work together, an operational level, and cross-cutting themes or practices, modeled on Mine Action guidance.
- **June 2004** (29 June), the Executive Committee on Peace and Security (ECPS) was briefed about the process of developing Integrated DDR Standards.
- **October 2004**, 14-15 modules were consulted on substantively in Geneva with 14 UN agencies, 5 NGOs and the World Bank, and some member states.
- Gaps were subsequently filled through requests to the UN system, for example on the role of the military and police, logistics, and a total of 30 modules developed.

2005

- Biweekly meetings of the IAWG continued development of the modules, and UNDP and DPKO developed a test version of a “1 stop shop” resource centre.
- **March 2005** the ECPS was requested to formalize the inter-agency working group, endorsing the terms of reference, workplan and resource requirements. The Committee expressed full support for the process and formalized the working group on DDR, chaired by DPKO, open to all UN agencies able to contribute.
- **June 2005**, a multi-agency simulation was held in Brindisi to test the field applicability of the guidance drafted to this point – the first of its kind in the UN.
- **June 2005** the IAWG also participated in the OSAA/Government of Sierra Leone Initiative on DDR and Stability in Africa, in Sierra Leone.
- Work continued through 2005 on writing and fine-tuning the modules. The IAWG carried out DDR training based on IDDRS to UN and EU staff, and also worked with a number of international peacekeeping training centres to ensure DDR courses are based on the IDDRS.

2006

- **By the beginning of 2006**, 15 UN entities (agencies, funds and programmes) had joined the UN IAWG on DDR – *see list in footnote.*¹
- **March 2006**, Secretary-General’s report on Disarmament, demobilization and Reintegration to the General Assembly profiled IAWG and a new UN approach.
- **April 2006** the IAWG establishes its two-year work plan, spanning April 2006 to 2008.
- Work continued through 2006 on rewriting, editing, continued to fine-tune the modules, managed through continuing biweekly meetings of the IAWG and carried out by the IAWG Secretariat, based at DPKO.
- **September 2006**, the ECPS confirmed UNDP as Co-Chair of the IAWG
- **December 2006** (18 December) the IDDRS was launched.

2007

- **April 2007**, UNOHCHR joined the 15 member agencies on the IAWG.
- **May 2007** the IAWG members met together at Glen Cove New York to review the 2006-08 workplan and to refine the workplan for the next year and discuss a supporting structure for it. This attachment is to the report of that event.

¹ DDA, DPKO, DPA, DPI, ILO, IOM, UNAIDS, UNICEF, UNDP, UNIFEM, UNIDR, UNFPA, OHCHR, WFP, WHO.